



PRIVACY STATEMENT

Volunteers, clients, trustees and associates of Black Isle Cares Meals on Wheels we will usually collect:

Your name

Your contact details

Along with all other relevant information to allow Black Isle Cares to provide a Meals on Wheels service to the Black Isle.

We will mainly use your data to:

Provide you with the meals on wheels service, information and communications.

Keep a record of your details securely in a fireproof locked cabinet.

Ensure we know your contact preferences.

We ensure that only those with a specific requirement to access your personal information will be able to do so.

We may need to disclose your personal details if required to the police, regulatory bodies or legal advisors.

We will only ever share your data in other circumstances if we have your explicit and informed consent.

About you, and how to amend or delete your record:

You have a right to ask us to stop processing your personal data.

If you remove your association from Black Isle Cares Meals on Wheels, we will delete your information.

You have the right to access the information we hold about you. If there are any discrepancies in the information we provide, please let us know and will make the appropriate correction.

If you want to access your information, please send a description of the information you require along with proof of your identity by post to:

The Data Controller, Black Isle Cares Meals on Wheels, Black Isle Leisure Centre, Deans Road, Fortrose, IV10 8TJ. NB for security reasons we do not accept these requests by telephone or email.



Registered Charity No. SCO45371